



EMERGENCY COMMAND CENTER

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GUIDANCE FOR BOARDS AND OTHER MEETINGS DURING THE COVID-19 PUBLIC HEALTH EMERGENCY

As of Thursday, September 17, 2020

The Cheyenne River Sioux Tribe (CRST) recognizes the need to conduct business, including through board, community, and other public and private meetings, during the COVID-19 public health emergency. Because COVID-19 is so transmissible and many of our residents are high-risk, CRST has issued the following guidance for meetings to prevent the spread of COVID-19.

GUIDANCE

The purpose of this guidance is to protect individuals conducting and attending meetings from exposure to the COVID-19 virus.

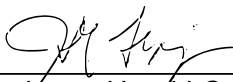
1. MEETING PROTOCOL IN ORDER OF SAFETY

- a. Remote Access. The preferred means of meeting during the current public health emergency is by remote access, through video conferencing software which allows recording, such as Zoom.
 - i. For board meetings, the entity hosting the meeting should contact each board member in advance and determine whether each board member has or can access the technology and internet service needed to participate in the meeting. Arranging access for board members and providing any required training on use of the software should be completed in advance of the meeting.
 - ii. For board meetings requiring public access and/or participation, host entities can arrange for public access through the teleconferencing software, or through a telephone call-in line, or through a livestream which allows community members to ask questions and make statements through comments which are then read into the record by a board member, or through some other similar technology.
- b. In-Person, Outdoors. The second lowest risk meeting mechanism is an outdoor meeting. Protocols for outdoor meetings include:
 - i. Participants stay at least six feet apart. Household groupings may sit together. Parents or guardians must ensure children observe social distancing guidelines.
 - ii. Participants are masked at all times.
 - iii. One person completes any sign-in sheet, rather than passing a pen. Participants do not share other physical objects.

- iv. Any physical handouts should be picked up from a table and not individually handed out.
 - v. The host entity provides paper masks and has hand sanitizer available for use.
 - vi. Any food or drink is served in individual portions, and not buffet or self-serve style.
 - vii. In any line, individuals stay at least six feet apart.
 - viii. Meeting participants are all Reservation residents.
 - ix. The meeting is conducted with the smallest group of people possible.
 - x. Making a remote access option available. Hosts must provide a remote access option, even via telephone, so that high risk individuals or those who do not feel safe in a face-to-face meeting can still observe or listen to the meeting, and participate.
- c. In-Person, Indoors. This is the highest risk option for exposure and transmission. Indoor in-person meetings include all of the precautions for outdoor meetings, plus:
- i. The host entity should make every effort to increase ventilation in the meeting space including opening doors and windows and using fans. The purpose of maximizing ventilation is not to recirculate air within the meeting space, which could increase the risk of viral transmission, but to disperse the air in the meeting room outside of that room, and bring fresh air in from outside.
- d. RESOURCES
- i. CDC Considerations for Events and Gatherings can be found at: <https://www.cdc.gov/coronavirus/2019-ncov/community/large-events/considerations-for-events-gatherings.html>

9-18-20

DATE



Chairman Harold C. Frazier